

Apple Blossom

Café & Catering



CATERING CONTRACT

By signing this contract, you are showing Apple Blossom Café & Catering to cater for your event by agreeing to all charges and any changes that may be needed.

CLIENT / CONTACT NAME: _____

PHONE NUMBER: _____

EMAIL ADDRESS: _____

MAILING ADDRESS: _____

EVENT / OCCASION: _____

DATE OF EVENT: _____

START / SERVING TIME: _____

VENUE: _____

ADDRESS: _____

CITY / STATE / ZIP: _____

EVENT INFORMATION

ESTIMATED NUMBER OF GUESTS: _____

TYPE OF SERVICE:

☐ Buffet ☐ Plated ☐ Drop-Off ☐ Other _____

MENU / ITEMS:

SPECIAL REQUESTS / NOTES: _____

PRICING & PAYMENT

PRICE IS BASED ON: _____ PER PERSON

ESTIMATED TOTAL: \$ _____

DEPOSIT REQUIRED: \$ _____ DUE DATE: _____

FINAL PAYMENT DUE: _____

(Due on or before the event date)

PAYMENT OPTIONS

☐ Cash ☐ Check ☐ Credit Card ☐ Other _____

*A 3.75% fee will be added to all payments made with a credit card.

CREDIT CARD #: _____

EXPIRATION DATE: _____

SECURITY CODE OR CCV: _____

ZIP CODE: _____

TERMS & CONDITIONS

- All prices are subject to change without notice due to market prices. We have the right to increase invoice costs if the items are priced too high due to market prices. We will notify you as soon as possible.
- There will be a 9.75% sales tax, gratuity, travel/delivery fee, set up fee, employee fee, service fee, disposables, or anything that needs to be added to make sure the job is completed. It will be added to the final invoice. If this is not estimated, then we need your tax forms. We will discuss the prices before the final invoice is completed.
- A 50% deposit is due two (2) months before the event. If the event is canceled at least two (2) months before the event date, the amount paid is fully refundable. Cancellations made one (1) month before the event are eligible for a 50% refund of the amount paid. Any cancellation made less than one (1) month before the event is non-refundable. The final guaranteed guest count must be provided no later than one (1) week before the event.
- If the event is buffet style, then the number of employees will be discussed based on how many you suggested. At a sit-down event, there will be 1 employee for 10 people to be seated, depending on the event.
- We need to know if alcohol is being served. We do not provide ice or cups for this service. We only provide ice for the drinks we bring.
- Pricing is based on a one-meat entree per guest. A two-meat entree is available for an additional price. When two meat choices are selected under the one-meat entree price, the total quantity will be split 50/50 between the two meat choices, with each guest choosing only one meat entree. Please let your guests know in advance that they must choose one meat entree.
- If you want each guest to receive both meat choices, the full two-meat entree price will apply. For self-service events, we recommend paying the full two-meat entree price if you want guests to have both meats. This helps ensure there is enough food for all guests.
- Serving Hors d'oeuvres / Party Foods: Items are based on USDA serving suggestions and standard serving portions. Please let your guests know that you are paying for the regular serving amount per person. For example, chicken tenders are a two (2) piece serving. Guests should not take five or six pieces at one time, or the food may run out before everyone has been served.
- If any additional fees are added, they will be discussed and are the responsibility of the client.

By signing below, you acknowledge that you have read, understood, and agree to the terms and conditions outlined in this contract.

CLIENT SIGNATURE _____

DATE _____

APPLE BLOSSOM CAFÉ & CATERING REPRESENTATIVE _____

DATE _____



409 Cullom Street, Clinton, TN



865-457-5618



appleblossomcafetn.com



Thank you for supporting our business.

